

LATE POLICIES

IF YOU WILL BE MORE THAN 10 MINUTES LATE

Please call and inform us you will be late. If you are more than 10 minutes late, you will be charged a late fee. The first time we will not charge the late fee but the subsequent times you will be charged \$25. We are unable to charge insurance if services were not rendered.

If you are more than 10 minutes late, we will not be fully reimbursed for our time. Since we see patients one-on-one, it is also important to provide your treatment within the allotted time so we can stay on schedule for other patients.

IF YOU WILL BE MORE THAN 20 MINUTES LATE

If you are more than 20 minutes late, you will be considered a NO SHOW.

First time: We all deserve a break and this is yours. You will still be seen by the therapist. If you have previously been between 10-20 minutes late, you will be charged the \$25 late fee.

Second time: You will be charged the \$50 No Show fee and will not be seen by the therapist.

Third time: We will regretfully discontinue care and refer you back to the doctor or another clinic. It is important to prioritize therapy to see results.

I have read the above stated policies and agree to be responsible for my health and for any fee associated with my inability to adhere to this policy.

Patient Signature/Legal Representative

Date